

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Kevin Lake

January 2, 2018

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Amber Gage as a Detention Officer for the Panola County Sheriff's Office effective January 2, 2018.

Sincerely,


Kevin Lake
Sheriff

KL/lw
CC: Sidney Burns
Joni Reed

Honesty, Integrity, Service

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Petro Quest Energy, L.L.C. proposes to place a
(COMPANY NAME)

12" Frac Water line within the Right-of-Way
(PIPE SIZE)

of County Road: 321, 322, 471 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet. Installation shall be made by ~~being a total length of~~ through culvert line in Panola County. & down County right of way

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 28th day of
December 2015.

FIRM: Petro Quest Energy, L.L.C.
BY: Taylor Harris
TITLE: Landman
ADDRESS: 1003 Tamahawk
Carthage, TX 75623
PHONE: (903) 754-4799

Dale LaGrone & Craig Lawless
granted verbal permission on 12/15/2017

APPROVAL

January 9, 2018

TO: PetroQuest Energy, LLC
Attn: Taylor Harris
1003 Tomahawk
Carthage, TX. 75633

RE: **CR #321, #322, & #471**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **12" line** within the right-of-way of County Roads **#321, #322, and #471** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

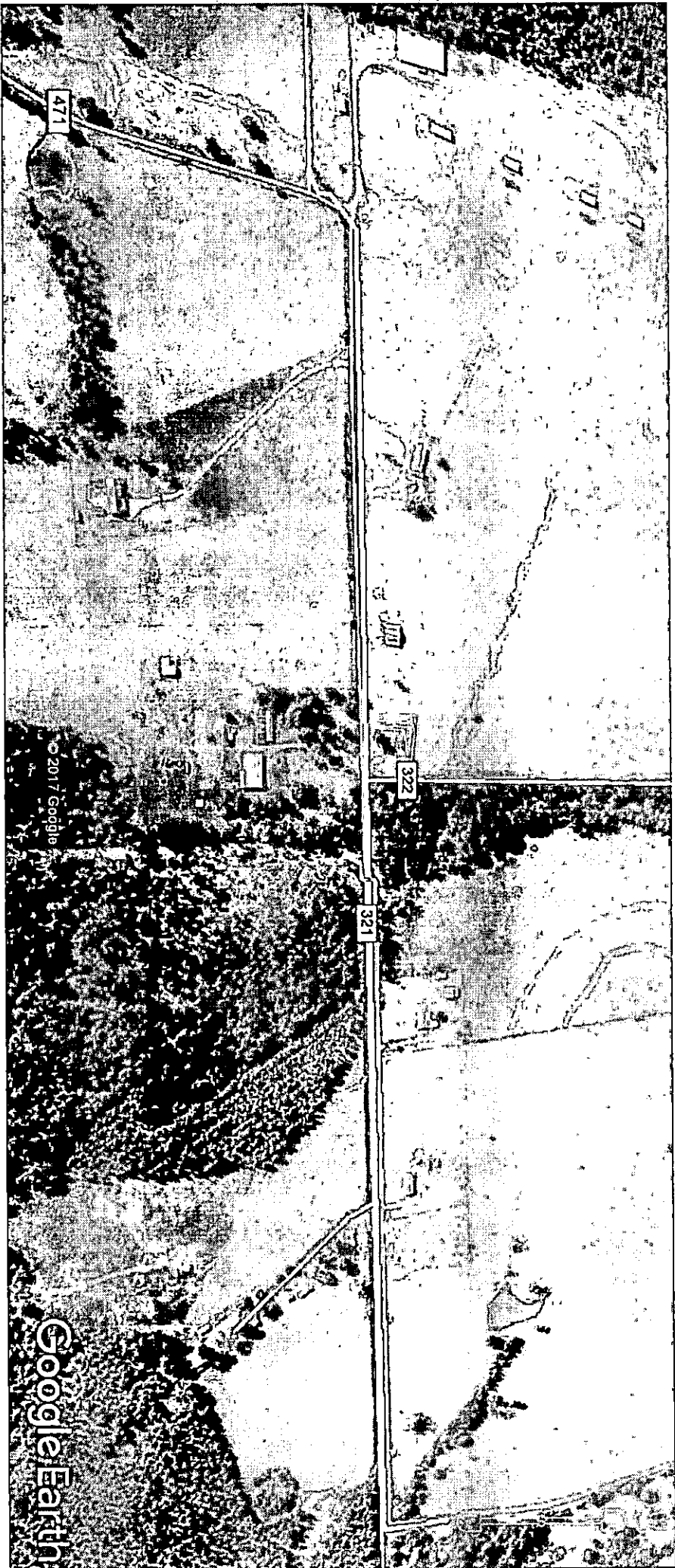
no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

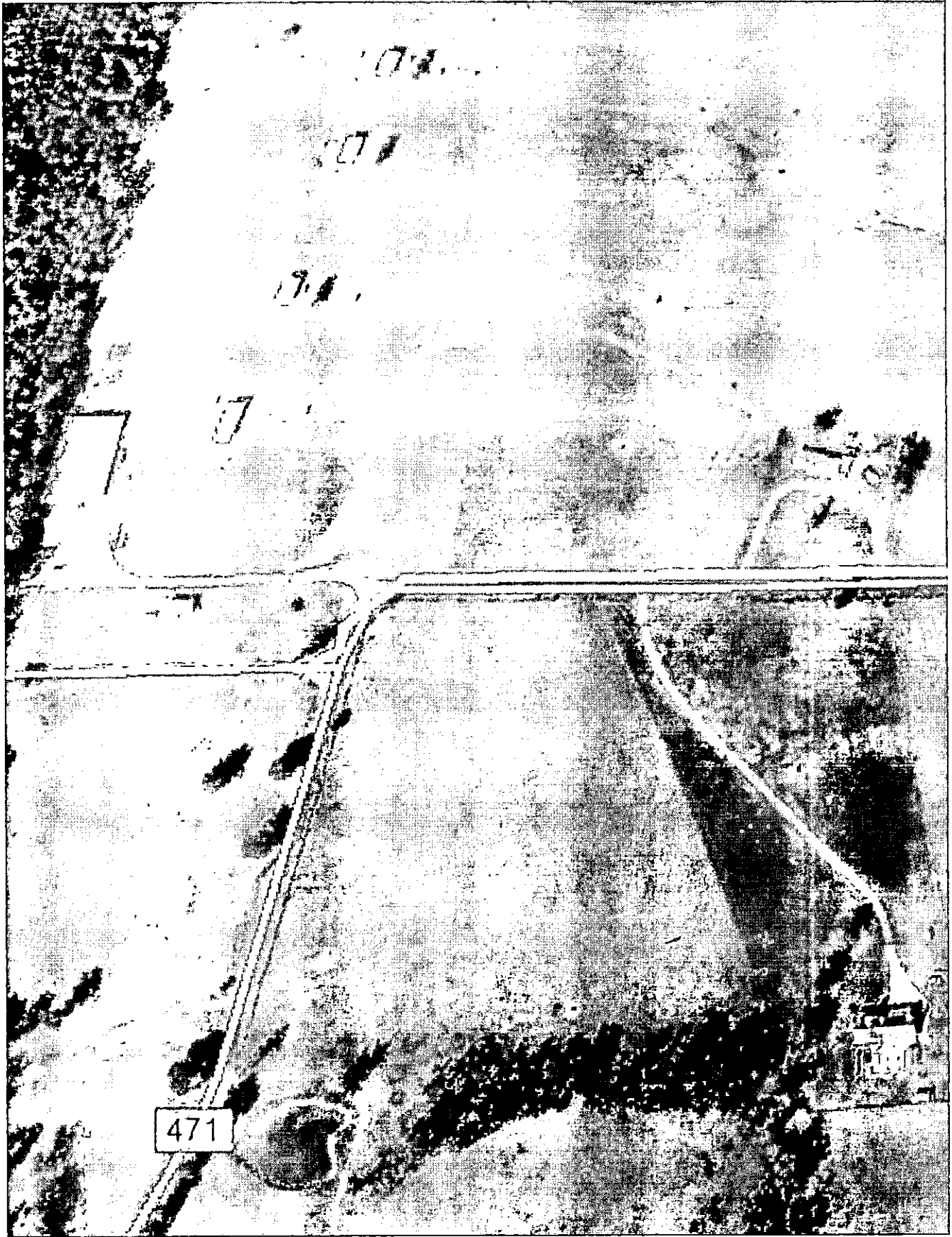
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: Lee Ann Jones
COUNTY JUDGE

COMMISSIONERS:

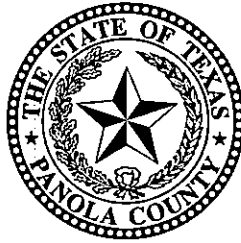
Precinct #1	Ronnie LaGrone
Precinct #2	John Gradberg
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone





KATIE NIELSEN
Assistant District Attorney

KEVIN JONES
Criminal Investigator



123rd JUDICIAL DISTRICT
PANOLA COUNTY, TEXAS

COUNTY COURT AT LAW
PANOLA COUNTY, TEXAS

DANNY BUCK DAVIDSON
Criminal District Attorney

December 14, 2017

County Judge LeeAnn Jones
Panola County Courthouse
Carthage, Texas 75633

RE: Criminal Docket 12/15/2017

Dear Judge Jones:

As you are aware my office is short one prosecutor and we have a court docket call Friday afternoon and all prosecutors will be out of the office.

Therefore, I have employed Craig Fletcher, Attorney at Law who is presently acting as a special felony prosecutor in the criminal cases against Timmy Brown to stand in for the State at the District Court docket call on December 15, 2017 at 1:30 pm and make announcements on cases and handle any other business that may come at the docket call on behalf of the State.

Thank you,

A handwritten signature in black ink, appearing to read "Danny Buck Davidson", written over a horizontal line.

Danny Buck Davidson

Panola County District Clerk County Clerk
Professional Liability

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
County Clerk	\$ 1,461.00	\$ 1,374.00	\$ 2,031.00	\$ 2,342.00	\$ 1,250.00	\$ 1,250.00
District Clerk	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00



AmWINS Brokerage of Texas, Inc.
5910 North Central Expressway
Suite 500
Dallas, TX 75206

www.amwins.com

License No.: 1338460

December 13, 2017

Carrie Thomas
The Patterson Agency
101 West Sabine
Carthage, TX 75633

RE: Debra Johnson dba Panola County District Clerk
E&O - Miscellaneous Quotation

E&O - MISCELLANEOUS QUOTATION

Dear Carrie:

Please find attached the E&O - Miscellaneous Quotation for Debra Johnson dba Panola County District Clerk. Here is a summary of the terms and conditions:

APPLICANT: Debra Johnson dba Panola County District Clerk

MAILING ADDRESS: 110 S Sycamore St Room 227
Carthage, TX 75633

CARRIER: Markel Insurance Company

PROPOSED POLICY PERIOD: From 1/14/2018 to 1/14/2019
12:01 A.M. Standard Time at the Mailing Address shown above

POLICY PREMIUM:	\$1,250.00	Premium
	\$1,250.00	Total

SUBJECTIVITIES: N/A

The attached Quotation from the carrier sets out the precise coverage terms and conditions being proposed. Please review this information carefully as the terms being offered may differ from the specifics you requested in your submission.

Thank you for the opportunity to provide this Quotation and I look forward to hearing from you.

Sincerely,

Charles Sharp III

Senior Associate Broker | AmWINS Brokerage of Texas, Inc.
T 214.561.7013 | F 214.528.9101 | charles.sharp@amwins.com
5910 North Central Expressway | Suite 500 | Dallas, TX 75206 | amwins.com

On behalf of,

Craig Dunn

Executive Vice President | AmWINS Brokerage of Texas, Inc.
T 214.561.6872 | M 214.289.2311 | craig.dunn@amwins.com
5910 North Central Expressway | Suite 500 | Dallas, TX 75206 | amwins.com

In California: AmWINS Brokerage of Texas Insurance Services | License No.: 0F41749

An AmWINS Group Company

AMWINS BROKERAGE
5910 N Central Expressway
Ste. 500
Dallas, TX 75206
Phone: (214) 561-7013 / Fax: (214) 528-9101

December 13, 2017

RE: DEBRA JOHNSON DBA: PANOLA COUNTY DISTRICT CLERK
Risk ID: 3341815

Renewal of Policy No.: MG847352

We are pleased to offer the following terms for the captioned, which are valid for sixty (60) days, or if this is the issuing company's renewal, the policy expiration date:

Proposed Named Insured: DEBRA JOHNSON DBA: PANOLA COUNTY DISTRICT CLERK

Issuing Company: MARKEL INSURANCE COMPANY, a Admitted company

Designed Protection® - a Protection and Prevention Program of Insurance

Policy Form: MST 0001 03 08 - Service and Technical Professions Professional Liability Insurance Policy (claims made and reported form)

Note: This policy contains provisions that reduce the limits of liability stated in the policy by the costs of legal defense and permit legal defense costs to be applied against the deductible, unless the policy is amended by endorsement.

Policy Limits		Deductible	Annual Min &	Retroactive
Each Claim	Aggregate	Each Claim	Deposit Premium	Date
\$500,000	\$500,000	\$2,500	\$1,250	January 14, 2003

Rate: Flat

Professional Services: Panola County District Clerk includes indexing and securing all court records, collecting filing fees and handles fund held in litigation

Bilateral Extended Reporting Period: 100% for 12 months; 150% for 24 months; or 200% for 36 months

Endorsements: MEIL 5409 09 10	Nuclear Energy Liability Exclusion Endorsement (Broad Form)
MEIL 5200-10% 07 04	Minimum Earned Premium Endorsement
MPIL 1009-TX 01 16	Texas Important Notice
MST 1418-TX 02 11	Texas Amendatory Endorsement
TX STP Loss Cntrl Notice	Texas Service and Technical Professionals Loss Control Policyholder Notice

The policy form noted above contains an exclusion for bodily injury or property damage. If not already included, an endorsement modifying this provision may be available for an additional premium.

December 13, 2017

Page 2

Risk Id: 3341815

Terms are subject to receipt, review and acceptance of the following, by an underwriter of MARKEL INSURANCE COMPANY, PRIOR TO BINDING COVERAGE:

ready to bind

The underwriter reserves the right to amend or withdraw terms upon review of the above additional information.

In the event of any material change in underwriting information before coverage is bound, terms may be modified or withdrawn by the underwriter.

POLICY highlights

service & technical professional liability (MST0001)

Designed Protection® for Service & Technical Professionals

A Leading Edge Prevention and Protection Program of Insurance

Offered by underwriting managers for Markel affiliated insurers including Markel American Insurance Company and Markel Insurance Company

Coverage Highlights:

- Claims made and reported basis.
- Coverage afforded on a pay on behalf basis with the insurer having the duty to defend.
- Coverage applies to claims arising from acts, errors, omissions or personal injuries in the performance of professional services.
- Coverage includes a provision to trigger coverage for an incident likely to result in a claim when reported in accordance with the Discovery Clause.
- 1, 2 and 3-year bilateral extended reporting period options.
- Disciplinary proceedings coverage – up to \$25,000 maximum.
- Customized coverage options include:*
 - Claim Expenses in Addition to Limits endorsement
 - Deductible Credits Endorsement – deductible credits for early claim settlement
 - Loss of Earnings and Expense Reimbursement endorsement
 - Independent Contractor Endorsement – Blanket
 - Third Party Discrimination Endorsement
 - Amendment of Insured Endorsement – automatic subsidiary and spousal coverage extension
 - Amendment of Definitions C. Endorsement – modification of definition of damages to include punitive or exemplary damages where insurable

* availability varies by state

Coverage is subject to conditions and exclusions described in the policy. For complete terms and conditions, refer to the policy itself.



POLICY highlights

service & technical professional liability (MST0001)

Risk Management Resources available to policyholders via the Internet

- **Designed Protection® Risk Management Telephone Hotline for Professional Service Providers**
Confidential telephone hotline staffed by a panel of risk management experts that are available to answer general risk management questions.
- **Designed Protection® for Professional Services Firms – Leading Edge Strategies for Effective Risk Management**
This Guide provides information about principles of effective risk management including client satisfaction, billing practices and prompt and effective action in the event of an error or omission.
- **Top 10 Tips for Professional Services Providers**
A concise, bullet point summary of 10 liability risk avoidance strategies.
- Additional risk management tools available on our website. New tools are added regularly.

Compelling Reasons to Choose Us for Specialty and Niche Insurance Coverage

- **Experience & Reputation** – Our product line leadership has been providing top quality insurance solutions for the specialty needs of niche markets for over 35 years. We are a member company of Markel Corporation, which has been serving the specialty and surplus lines insurance industry for over 75 years.
- **Financial Stability** – All of our affiliated carriers, as part of Markel Corporation's North America operations, are rated "A" (Excellent) by A.M. Best and "A" (High) by Fitch/Duff & Phelps.
- **Claim Response & Resolution** – For over 30 years, our Claim Department has enjoyed a reputation for expertise, responsiveness and professionalism. Our dedicated claims staff, many of whom are attorneys, are unique in the industry for their years of experience.





MARKEL INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)

It is agreed that:

1. This policy does not apply:
 - A. Under any Liability Coverage, to bodily injury or property damage
 - (1) with respect to which an Insured under this policy is also an Insured under a nuclear energy liability policy issued by Nuclear Energy Liability Insurance Association, Mutual Atomic Energy Liability Underwriters or Nuclear Insurance Association of Canada, or would be an Insured under any such policy but for its termination upon exhaustion of its limit of liability; or
 - (2) resulting from the hazardous properties of nuclear material and with respect to which (a) any person or organization is required to maintain financial protection pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof, or (b) the Insured is, or had this policy not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, under any agreement entered into by the United States of America, or any agency thereof, with any person or organization.
 - B. Under any Medical Payments Coverage or any Supplementary Payments provision relating to first aid, to expenses incurred with respect to bodily injury resulting from the hazardous properties of nuclear material and arising out of the operation of a nuclear facility by any person or organization.
 - C. Under any Liability Coverage, to bodily injury or property damage resulting from the hazardous properties of nuclear material, if
 - (1) the nuclear material (a) is at any nuclear facility owned by, or operated by or on behalf of, an Insured or (b) has been discharged or dispersed therefrom;
 - (2) the nuclear material is contained in spent fuel or waste at any time possessed, handled, used, processed, stored, transported or disposed of by or on behalf of an Insured; or
 - (3) the bodily injury or property damage arises out of the furnishing by an Insured of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any nuclear facility, but if such facility is located within the United States of America, its territories or possessions or Canada, this exclusion (3) applies only to property damage to such nuclear facility and any property thereat.

2. As used in this endorsement:

"hazardous properties" include radioactive, toxic or explosive properties;

"nuclear material" means source material, special nuclear material or by-product material;

"source material", "special nuclear material", and "by-product material" have the meanings given them in the Atomic Energy Act of 1954 or in any law amendatory thereof;

"spent fuel" means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a nuclear reactor;

"waste" means any waste material (1) containing by-product material and (2) resulting from the operation by any person or organization of any nuclear facility within the definition of nuclear facility under paragraph (a) or (b) thereof;

"nuclear facility" means

- (a) any nuclear reactor,
- (b) any equipment or device designed or used for (1) separating the isotopes of uranium or plutonium, (2) processing or utilizing spent fuel, or (3) handling, processing or packaging waste,
- (c) any equipment or device used for the processing, fabricating or alloying of special nuclear material if at any time the total amount of such material in the custody of the Insured at the premises where such equipment or device is located consists of or contains more than 25 grams of plutonium or uranium 233 or any combination thereof, or more than 250 grams of uranium 235.
- (d) any structure, basin, excavation, premises or place prepared or used for the storage or disposal of waste.

and includes the site on which any of the foregoing is located, all operations conducted on such site and all premises used for such operations;

"nuclear reactor" means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;

"property damage" includes all forms of radioactive contamination of property.

All other terms and conditions remain unchanged.

SPECIMEN



MARKEL INSURANCE COMPANY

SPECIMEN

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MINIMUM EARNED PREMIUM ENDORSEMENT

In the event that this policy is cancelled by the Named Insured who is authorized to act on behalf of all insureds, the policy premium is subject to a minimum earned premium of 10%.

All other terms and conditions remain unchanged.



MARKEL INSURANCE COMPANY

TEXAS IMPORTANT NOTICE

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call MARKEL INSURANCE COMPANY's toll-free telephone number for information or to make a complaint at:

1-800-507-7626

You may write to MARKEL INSURANCE COMPANY at:

Markel Legal Department
Ten Parkway North
Deerfield, Illinois 60015

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance at:

Texas Department of Insurance
P.O. Box 149104
Austin, TX 78714-9104
FAX # (512) 490-1007

Web: <http://www.tdi.texas.gov>

E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the agent or the company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener información o para presentar una queja:

Usted puede llamar al número de teléfono gratuito de MARKEL INSURANCE COMPANY's para información o para presentar una queja al:

1-800-507-7626

Usted también puede escribir a MARKEL INSURANCE COMPANY:

Markel Legal Department
Ten Parkway North
Deerfield, Illinois 60015

Usted puede comunicarse con el Departamento de Seguros de Texas para obtener información sobre compañías, coberturas, derechos, o quejas al:

1-800-252-3439

Usted puede escribir al Departamento de Seguros de Texas a:

Departamento de Seguros de Texas
P.O. Box 149104
Austin, TX 78714-9104
FAX # (512) 490-1007

Sitio web: <http://www.tdi.texas.gov>

E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS POR PRIMAS DE SEGUROS O RECLAMACIONES: Si tiene una disputa relacionada con su prima de seguro o con una reclamación, usted debe comunicarse con el agente o la compañía primero. Si la disputa no es resuelta, usted puede comunicarse con el Departamento de Seguros de Texas.

ADJUNTE ESTE AVISO A SU PÓLIZA: Este aviso es solamente para propósitos informativos y no se convierte en parte o en condición del documento adjunto.



MARKEL INSURANCE COMPANY

SPECIMEN

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TEXAS AMENDATORY ENDORSEMENT

This endorsement modifies insurance provided under the following:

SERVICE AND TECHNICAL PROFESSIONS PROFESSIONAL LIABILITY INSURANCE POLICY

In consideration of the premium paid, it is hereby understood and agreed that the policy is amended as follows:

1. Section Defense, Settlements and Claim Expenses B., Consent to Settlement, is amended by the addition of the following:

The Company shall provide written notice to the Named Insured of an initial offer to settle or compromise a Claim against any Insured, not less than ten (10) days after the date on which the offer to settle or compromise is made, unless the Named Insured advised the Company of such initial offer to settle or compromise the Claim. The Company shall also provide written notice to the Named Insured of the settlement of a Claim against an Insured, not less than thirty (30) days after the settlement.

2. Section Claims D., False or Fraudulent Claims, is deleted and replaced with the following:

D. False or Fraudulent Claims: If any Insured shall commit fraud in proffering any Claim, no coverage shall be afforded under this insurance to such Insured from the date such fraudulent Claim is proffered.

3. Section Other Conditions A., Cancellation, is deleted and replaced with the following:

A. Cancellation and Nonrenewal: This policy may be cancelled by the Named Insured on behalf of all Insureds by mailing to the Company written notice as stated in Item 12. of the Declarations stating when thereafter such cancellation shall be effective. If cancelled by the Named Insured, the earned premium shall be computed at the customary short rate. Payment or tender of unearned premium shall not be a condition precedent to the effectiveness of cancellation, but such payment shall be made as soon as practicable.

This policy may be cancelled by the Company or by its underwriting manager, on behalf of the Company, by mailing to the Named Insured, at the address stated in Item 2. of the Declarations, written notice stating when such cancellation shall be effective and the reason for cancellation. The mailing of notice as aforementioned shall be sufficient notice and the effective date of cancellation stated in the notice shall become the end of the Policy Period. Such notice shall be conclusive on all Insureds. Delivery of such written notice by the Named Insured, the Company or its underwriting manager shall be equivalent to mailing. If cancelled by the Company or its underwriting manager, earned premium shall be computed pro rata. Premium adjustment may be made at the time cancellation is effected or as soon as practicable thereafter.

If this policy has been in effect for sixty (60) days or less and is not a renewal of a policy issued by the Company, it may be cancelled by the Company or by its underwriting manager, on behalf of the Company, by mailing written notice stating when, not less than ten (10) days thereafter, such cancellation shall be effective.

If this policy has been in effect for more than sixty (60) days or is a renewal of a policy issued by the Company, it may be cancelled by the Company or by its underwriting manager, on behalf of the Company, for the following reasons:

1. Fraud in obtaining coverage;
2. Failure to pay premiums when due;
3. An increase in hazard within the control of the Insured that would produce an increase in rate;
4. Loss of the Company's reinsurance covering all or part of the risk covered by the policy; or
5. The Company is placed in supervision, conservatorship, or receivership and the cancellation is approved or directed by the supervisor, conservator, or receiver.

Written notice stating when, not less than ten (10) days thereafter, such cancellation shall be effective is required for the reasons listed in subparagraphs 1. through 5. above. The Company shall not cancel this policy based solely on the fact that the Insured is an elected official.

This policy may be nonrenewed by the Company or by its underwriting manager, on behalf of the Company, by mailing to the Named Insured, at the address stated in Item 2. of the Declarations, written notice stating the reason for such nonrenewal at least sixty (60) days before the end of the Policy Period, provided, however, under the provisions of the Texas Insurance Code, the Company or its underwriting manager, on behalf of the Company, may not nonrenew this policy solely because the policyholder is an elected official. If notice of nonrenewal is mailed or delivered less than sixty (60) days before the end of the Policy Period, the Company will extend the Policy Period until the 61st day after the date such notice of nonrenewal is mailed. The additional premium for the extension of the Policy Period shall be pro rata of the annual policy premium for this policy.

The transfer of a policyholder between admitted companies within the same insurance group is not considered a nonrenewal.

4. Section Other Conditions B., Representations, 2. is amended by the deletion of the words "that they shall be deemed material to the acceptance of the risk or hazard assumed by the Company under this policy".

All other provisions of the policy shall remain unchanged.



**TEXAS PROFESSIONALS LOSS CONTROL
POLICYHOLDER NOTICE**

Date: December 13, 2017

To: Policyholder: DEBRA JOHNSON DBA: PANOLA COUNTY DISTRICT CLERK

Re: Loss Control Consultation Services
Policy No.:
Insurer: MARKEL INSURANCE COMPANY

Markel's insurance program consists of more than just a policy. It is services, resources and relationships that involve a team of professionals servicing your account.

The following are just some of the services and resources available to you with this policy:

- Access to our telephone Hotlines staffed by experienced Professional Service Provider Professional Liability attorneys who are available to answer general risk-management-related questions.
- Insurance coverage presentations by your insurance intermediary.
- A Discovery Clause which provides for reporting of Wrongful Acts which may result in a Claim, which are reviewed by in-house claims associates.
- Leading Edge Guide to Risk Management Strategies for Providers of Professional Services; and Top 10 Tips for Avoiding Liability for Professional Service Providers.
- Articles and notes on risk management for Professional Service Providers.
- Professional Service Provider Liability Risk Self Audit Form, available online.

We encourage you to take advantage of these very valuable services available to Markel policyholders on a complimentary basis. We expect to be an important part of your loss control program in the coming years.

Sincerely,
Kathy Cook, Underwriting Manager
Phone: (469) 241-3411



AmWINS Brokerage of Texas, Inc.
5910 North Central Expressway
Suite 500
Dallas, TX 75206

www.amwins.com

License No.: 1338460

November 27, 2017

Carrie Thomas
The Patterson Agency
101 West Sabine
Carthage, TX 75633

RE: Bobbie Davis dba Panola County Clerk
E&O - Miscellaneous Quotation

E&O - MISCELLANEOUS QUOTATION

Dear Carrie:

Please find attached the E&O - Miscellaneous Quotation for Bobbie Davis dba Panola County Clerk. Here is a summary of the terms and conditions:

APPLICANT:	Bobbie Davis dba Panola County Clerk	
MAILING ADDRESS:	110 S Sycamore Street Room 201 Carthage, TX 75633	
CARRIER:	Market Insurance Company	
PROPOSED POLICY PERIOD:	From 1/14/2018 to 1/14/2019 12:01 A.M. Standard Time at the Mailing Address shown above	
POLICY PREMIUM:	\$650.00	Premium
	\$650.00	Total

SUBJECTIVITIES: N/A

The attached Quotation from the carrier sets out the precise coverage terms and conditions being proposed. Please review this information carefully as the terms being offered may differ from the specifics you requested in your submission.

Please note this Quotation is valid until 01/14/2018. If after reviewing you have any questions or requested changes, feel free to contact me.

Thank you for the opportunity to provide this Quotation and I look forward to hearing from you.

Sincerely,

Karen White

Senior Technical Assistant | AmWINS Brokerage of Texas, Inc.
T 214.561.6882 | F 214.528.9101 | karen.white@amwins.com
5910 North Central Expressway | Suite 500 | Dallas, TX 75206 | amwins.com

On behalf of,

Craig Dunn

Executive Vice President | AmWINS Brokerage of Texas, Inc.
T 214.561.6872 | M 214.289.2311 | craig.dunn@amwins.com
5910 North Central Expressway | Suite 500 | Dallas, TX 75206 | amwins.com

In California: AmWINS Brokerage of Texas Insurance Services | License No.: 0F41749

An AmWINS Group Company

RE: BOBBIE DAVIS DBA PANOLA COUNTY CLERK
Risk ID: 3341071

Renewal of Policy No.: MG847351

We are pleased to offer the following terms for the captioned, which are valid for sixty (60) days, or if this is the issuing company's renewal, the policy expiration date:

Proposed Named Insured: BOBBIE DAVIS DBA PANOLA COUNTY CLERK

Issuing Company: MARCEL INSURANCE COMPANY, a Admitted company

Designed Protection® - a Protection and Prevention Program of Insurance

Policy Form: MST 0001 03 08 - Service and Technical Professions Professional Liability Insurance Policy (claims made and reported form)

Note: This policy contains provisions that reduce the limits of liability stated in the policy by the costs of legal defense and permit legal defense costs to be applied against the deductible, unless the policy is amended by endorsement.

Policy Limits		Deductible	Annual Min &	Retroactive
Each Claim	Aggregate	Each Claim	Deposit Premium	Date
\$500,000	\$500,000	\$2,500	\$650	January 14, 2003

Rate: Flat

Professional Services: Court Clerk

Bilateral Extended Reporting Period: 100% for 12 months; 150% for 24 months; or 200% for 36 months

Endorsements:	MEIL 5409 09 10	Nuclear Energy Liability Exclusion Endorsement (Broad Form)
	MEIL 5200-10% 07 04	Minimum Earned Premium Endorsement
	MPIL 1009-TX 01 16	Texas Important Notice
	MST 1418-TX 02 11	Texas Amendatory Endorsement
	TX STP Loss Cntrl Notice	Texas Service and Technical Professionals Loss Control Policyholder

The policy form noted above contains an exclusion for bodily injury or property damage. If not already included, an endorsement modifying this provision may be available for an additional premium.

Page 2

Risk Id: 3341071

Terms are subject to receipt, review and acceptance of the following, by an underwriter of MARKEL INSURANCE COMPANY, PRIOR TO BINDING COVERAGE:

ready to bind

The underwriter reserves the right to amend or withdraw terms upon review of the above additional information.

In the event of any material change in underwriting information before coverage is bound, terms may be modified or withdrawn by the underwriter.

POLICY highlights

service & technical professional liability (MST0001)

Designed Protection[®] for Service & Technical Professionals

A Leading Edge Prevention and Protection Program of Insurance

Offered by underwriting managers for Markel affiliated insurers including Markel American Insurance Company and Markel Insurance Company

Coverage Highlights:

- Claims made and reported basis.
- Coverage afforded on a pay on behalf basis with the insurer having the duty to defend.
- Coverage applies to claims arising from acts, errors, omissions or personal injuries in the performance of professional services.
- Coverage includes a provision to trigger coverage for an incident likely to result in a claim when reported in accordance with the Discovery Clause.
- 1, 2 and 3-year bilateral extended reporting period options.
- Disciplinary proceedings coverage – up to \$25,000 maximum.
- Customized coverage options include:
 - Claim Expenses in Addition to Limits endorsement
 - Deductible Credits Endorsement – deductible credits for early claim settlement
 - Loss of Earnings and Expense Reimbursement endorsement
 - Independent Contractor Endorsement – Blanket
 - Third Party Discrimination Endorsement
 - Amendment of Insured Endorsement – automatic subsidiary and spousal coverage extension
 - Amendment of Definitions C. Endorsement – modification of definition of damages to include punitive or exemplary damages where insurable

* availability varies by state

Coverage is subject to conditions and exclusions described in the policy. For complete terms and conditions, refer to the policy itself.



POLICY highlights

service & technical professional liability (MST0001)

Risk Management Resources available to policyholders via the Internet

- **Designed Protection® Risk Management Telephone Hotline for Professional Service Providers**
Confidential telephone hotline staffed by a panel of risk management experts that are available to answer general risk management questions.
- **Designed Protection® for Professional Services Firms – Leading Edge Strategies for Effective Risk Management**
This Guide provides information about principles of effective risk management including client satisfaction, billing practices and prompt and effective action in the event of an error or omission.
- **Top 10 Tips for Professional Services Providers**
A concise, bullet point summary of 10 liability risk avoidance strategies.
- Additional risk management tools available on our website. New tools are added regularly.

Compelling Reasons to Choose Us for Specialty and Niche Insurance Coverage

- **Experience & Reputation** – Our product line leadership has been providing top quality insurance solutions for the specialty needs of niche markets for over 35 years. We are a member company of Markel Corporation, which has been serving the specialty and surplus lines insurance industry for over 75 years.
- **Financial Stability** – All of our affiliated carriers, as part of Markel Corporation's North America operations, are rated "A" (Excellent) by A.M. Best and "A" (High) by Fitch/Duff & Phelps.
- **Claim Response & Resolution** – For over 30 years, our Claim Department has enjoyed a reputation for expertise, responsiveness and professionalism. Our dedicated claims staff, many of whom are attorneys, are unique in the industry for their years of experience.



MARKEL INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)

It is agreed that:

1. This policy does not apply:
 - A. Under any Liability Coverage, to bodily injury or property damage
 - (1) with respect to which an Insured under this policy is also an Insured under a nuclear energy liability policy issued by Nuclear Energy Liability Insurance Association, Mutual Atomic Energy Liability Underwriters or Nuclear Insurance Association of Canada, or would be an Insured under any such policy but for its termination upon exhaustion of its limit of liability; or
 - (2) resulting from the hazardous properties of nuclear material and with respect to which (a) any person or organization is required to maintain financial protection pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof, or (b) the Insured is, or had this policy not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, under any agreement entered into by the United States of America, or any agency thereof, with any person or organization.
 - B. Under any Medical Payments Coverage, or any Supplementary Payments provision relating to first aid, to expenses incurred with respect to bodily injury resulting from the hazardous properties of nuclear material and arising out of the operation of a nuclear facility by any person or organization.
 - C. Under any Liability Coverage, to bodily injury or property damage resulting from the hazardous properties of nuclear material, if
 - (1) the nuclear material (a) is at any nuclear facility owned by, or operated by or on behalf of, an Insured or (b) has been discharged or dispersed therefrom;
 - (2) the nuclear material is contained in spent fuel or waste at any time possessed, handled, used, processed, stored, transported or disposed of by or on behalf of an Insured; or
 - (3) the bodily injury or property damage arises out of the furnishing by an Insured of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any nuclear facility, but if such facility is located within the United States of America, its territories or possessions or Canada, this exclusion (3) applies only to property damage to such nuclear facility and any property thereat.

2. As used in this endorsement:

"hazardous properties" include radioactive, toxic or explosive properties;

"nuclear material" means source material, special nuclear material or by-product material;

"source material", "special nuclear material", and "by-product material" have the meanings given them in the Atomic Energy Act of 1954 or in any law amendatory thereof;

"spent fuel" means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a nuclear reactor;

"waste" means any waste material (1) containing by-product material and (2) resulting from the operation by any person or organization of any nuclear facility within the definition of nuclear facility under paragraph (a) or (b) thereof;

"nuclear facility" means

- (a) any nuclear reactor,
- (b) any equipment or device designed or used for (1) separating the isotopes of uranium or plutonium, (2) processing or utilizing spent fuel, or (3) handling, processing or packaging waste,
- (c) any equipment or device used for the processing, fabricating or alloying of special nuclear material if at any time the total amount of such material in the custody of the Insured at the premises where such equipment or device is located consists of or contains more than 25 grams of plutonium or uranium 233 or any combination thereof, or more than 250 grams of uranium 235,
- (d) any structure, basin, excavation, premises or place prepared or used for the storage or disposal of waste.

and includes the site on which any of the foregoing is located, all operations conducted on such site and all premises used for such operations;

"nuclear reactor" means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;

"property damage" includes all forms of radioactive contamination of property.

All other terms and conditions remain unchanged.

SPECIMEN



MARKEL INSURANCE COMPANY

SPECIMEN

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MINIMUM EARNED PREMIUM ENDORSEMENT

In the event that this policy is cancelled by the Named Insured who is authorized to act on behalf of all insureds, the policy premium is subject to a minimum earned premium of 10%.

All other terms and conditions remain unchanged.



MARKEL INSURANCE COMPANY

TEXAS IMPORTANT NOTICE

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call MARKEL INSURANCE COMPANY's toll-free telephone number for information or to make a complaint at:

1-800-507-7626

You may write to MARKEL INSURANCE COMPANY at:

Markel Legal Department
Ten Parkway North
Deerfield, Illinois 60015

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights, or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance at:

Texas Department of Insurance
P.O. Box 149104
Austin, TX 78714-9104
FAX # (512) 490-1007

Web: <http://www.tdi.texas.gov>

E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the agent or the company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener información o para presentar una queja:

Usted puede llamar al número de teléfono gratuito de MARKEL INSURANCE COMPANY's para información o para presentar una queja al:

1-800-507-7626

Usted también puede escribir a MARKEL INSURANCE COMPANY:

Markel Legal Department
Ten Parkway North
Deerfield, Illinois 60015

Usted puede comunicarse con el Departamento de Seguros de Texas para obtener información sobre compañías, coberturas, derechos, o quejas al:

1-800-252-3439

Usted puede escribir al Departamento de Seguros de Texas a:

Departamento de Seguros de Texas
P.O. Box 149104
Austin, TX 78714-9104
FAX # (512) 490-1007

Sitio web: <http://www.tdi.texas.gov>

E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS POR PRIMAS DE SEGUROS O RECLAMACIONES: Si tiene una disputa relacionada con su prima de seguro o con una reclamación, usted debe comunicarse con el agente o la compañía primero. Si la disputa no es resuelta, usted puede comunicarse con el Departamento de Seguros de Texas.

ADJUNTE ESTE AVISO A SU PÓLIZA: Este aviso es solamente para propósitos informativos y no se convierte en parte o en condición del documento adjunto.



MARKEL INSURANCE COMPANY

SPECIMEN

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

TEXAS AMENDATORY ENDORSEMENT

This endorsement modifies insurance provided under the following:

SERVICE AND TECHNICAL PROFESSIONS PROFESSIONAL LIABILITY INSURANCE POLICY

In consideration of the premium paid, it is hereby understood and agreed that the policy is amended as follows:

1. Section Defense, Settlements and Claim Expenses B., Consent to Settlement, is amended by the addition of the following:

The Company shall provide written notice to the Named Insured of an initial offer to settle or compromise a Claim against any Insured, not less than ten (10) days after the date on which the offer to settle or compromise is made, unless the Named Insured advised the Company of such initial offer to settle or compromise the Claim. The Company shall also provide written notice to the Named Insured of the settlement of a Claim against an Insured, not less than thirty (30) days after the settlement.

2. Section Claims D., False or Fraudulent Claims, is deleted and replaced with the following:

D. **False or Fraudulent Claims:** If any Insured shall commit fraud in proffering any Claim, no coverage shall be afforded under this insurance to such Insured from the date such fraudulent Claim is proffered.

3. Section Other Conditions A., Cancellation, is deleted and replaced with the following:

A. **Cancellation and Nonrenewal:** This policy may be cancelled by the Named Insured on behalf of all Insureds by mailing to the Company written notice as stated in Item 12. of the Declarations stating when thereafter such cancellation shall be effective. If cancelled by the Named Insured, the earned premium shall be computed at the customary short rate. Payment or tender of unearned premium shall not be a condition precedent to the effectiveness of cancellation, but such payment shall be made as soon as practicable.

This policy may be cancelled by the Company or by its underwriting manager, on behalf of the Company, by mailing to the Named Insured, at the address stated in Item 2. of the Declarations, written notice stating when such cancellation shall be effective and the reason for cancellation. The mailing of notice as aforementioned shall be sufficient notice and the effective date of cancellation stated in the notice shall become the end of the Policy Period. Such notice shall be conclusive on all Insureds. Delivery of such written notice by the Named Insured, the Company or its underwriting manager shall be equivalent to mailing. If cancelled by the Company or its underwriting manager, earned premium shall be computed pro rata. Premium adjustment may be made at the time cancellation is effected or as soon as practicable thereafter.

If this policy has been in effect for sixty (60) days or less and is not a renewal of a policy issued by the Company, it may be cancelled by the Company or by its underwriting manager, on behalf of the Company, by mailing written notice stating when, not less than ten (10) days thereafter, such cancellation shall be effective.

If this policy has been in effect for more than sixty (60) days or is a renewal of a policy issued by the Company, it may be cancelled by the Company or by its underwriting manager, on behalf of the Company, for the following reasons:

1. Fraud in obtaining coverage;
2. Failure to pay premiums when due;
3. An increase in hazard within the control of the Insured that would produce an increase in rate;
4. Loss of the Company's reinsurance covering all or part of the risk covered by the policy; or
5. The Company is placed in supervision, conservatorship, or receivership and the cancellation is approved or directed by the supervisor, conservator, or receiver.

Written notice stating when, not less than ten (10) days thereafter, such cancellation shall be effective is required for the reasons listed in subparagraphs 1. through 5. above. The Company shall not cancel this policy based solely on the fact that the Insured is an elected official.

This policy may be nonrenewed by the Company or by its underwriting manager, on behalf of the Company, by mailing to the Named Insured, at the address stated in Item 2. of the Declarations, written notice stating the reason for such nonrenewal at least sixty (60) days before the end of the Policy Period, provided, however, under the provisions of the Texas Insurance Code, the Company or its underwriting manager, on behalf of the Company, may not nonrenew this policy solely because the policyholder is an elected official. If notice of nonrenewal is mailed or delivered less than sixty (60) days before the end of the Policy Period, the Company will extend the Policy Period until the 61st day after the date such notice of nonrenewal is mailed. The additional premium for the extension of the Policy Period shall be pro rata of the annual policy premium for this policy.

The transfer of a policyholder between admitted companies within the same insurance group is not considered a nonrenewal.

4. Section Other Conditions B., Representations, 2. is amended by the deletion of the words "that they shall be deemed material to the acceptance of the risk or hazard assumed by the Company under this policy".

All other provisions of the policy shall remain unchanged.



**TEXAS PROFESSIONALS LOSS CONTROL
POLICYHOLDER NOTICE**

Date: November 27, 2017

To: Policyholder: BOBBIE DAVIS DBA PANOLA COUNTY CLERK

Re: Loss Control Consultation Services
Policy No.:
Insurer: MARKEL INSURANCE COMPANY

Markel's insurance program consists of more than just a policy. It is services, resources and relationships that involve a team of professionals servicing your account.

The following are just some of the services and resources available to you with this policy:

- Access to our telephone Hotlines staffed by experienced Professional Service Provider Professional Liability attorneys who are available to answer general risk-management-related questions.
- Insurance coverage presentations by your insurance intermediary.
- A Discovery Clause which provides for reporting of Wrongful Acts which may result in a Claim, which are reviewed by in-house claims associates.
- Leading Edge Guide to Risk Management Strategies for Providers of Professional Services; and Top 10 Tips for Avoiding Liability for Professional Service Providers.
- Articles and notes on risk management for Professional Service Providers.
- Professional Service Provider Liability Risk Self Audit Form, available online.

We encourage you to take advantage of these very valuable services available to Markel policyholders on a complimentary basis. We expect to be an important part of your loss control program in the coming years.

Sincerely,
Kathy Cook, Underwriting Manager
Phone: (469) 241-3411



PANOLA COUNTY 2017 BUDGET AMENDMENT #20
January 9, 2018

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
GENERAL FUND EXPENDITURES		
HIGHWAY PATROL		
100-580-53100	OFFICE SUPPLIES & REPAIRS	500
100-580-54990	MISCELLANEOUS	(133)
100-580-55270	FURNITURE & EQUIPMENT	(367)
		<u>0</u>
GRAND TOTAL GENERAL FUND		<u><u>0</u></u>

PANOLA COUNTY
2017
BUDGET AMENDMENT #20

We hereby amend the Panola County Budget for the Fiscal Year 2017 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2017.

Signed on this 9th day of January, 2018.

LeeAnn Jones
County Judge

Ronnie LaGus
Commissioner Precinct # 1

C. M. [Signature]
Commissioner Precinct # 3

Alusut
Commissioner Precinct # 2

[Signature]
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 9th day of January, 2018 as the same appears on file in the office of the County Clerk of Panola County.

Maureen [Signature]
County Clerk





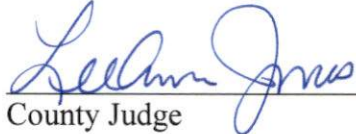
PANOLA COUNTY 2018 BUDGET AMENDMENT #3
January 9, 2018

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
FM & LATERAL ROAD FUND		
EXPENDITURES		
300-629-54080	CONTINGENCY	(1,000)
300-629-55270	FURNITURE & EQUIPMENT	1,000
		<u>0</u>
GRAND TOTAL FM & LATERAL ROAD FUND		<u><u>0</u></u>

PANOLA COUNTY
2018
BUDGET AMENDMENT #3

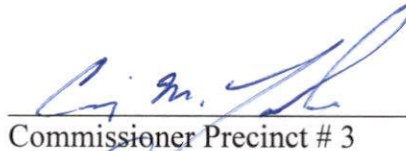
We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.

Signed on this 9th day of January, 2018.


County Judge


Commissioner Precinct # 1


Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 9th day of January, 2018 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED
01-09-2018

Lee Ann Jones,
County Judge

NAME: Lee Ann Jones
POSITION: County Judge
DEPARTMENT: County Judge
DATE: December 28, 2017

CONFERENCE: Spring Judicial Education
LOCATION: Lubbock, Tx
DATES: March 21st to March 23, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 4

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference? _____

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

APPROVED

01-09-2018



Lee Ann Jones,
County Judge

NAME:

Lee Ann Jones

POSITION:

County Judge

DEPARTMENT:

County Judge

DATE:

December 28, 2017

CONFERENCE:

Module 4 - Leadership 254 Conference

LOCATION:

Rough Creek Lodge (Yler Area)

DATES:

April 24 to April 27, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

4

Does the conference meet your educational requirements for the year?

N/A

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference?

Do you have sufficient funds in your budget for this conference?

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED

01-09-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: David A Gray

POSITION: Justice of the Peace Pct 1 and 4

DEPARTMENT: Justice of the Peace Pct 1 and 4

DATE: January 2, 2018

CONFERENCE: Texas Justice Court Training Center- 20 hour seminar
FY_2018

LOCATION: Rockwall, Texas

DATE: April 15-18, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirement for the year? **Yes**

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? **Yes**

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This is a 20 hour mandatory training seminar for JP's.

APPROVED

01-09-2018



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: David A Gray
POSITION: Justice of the Peace Pct 1 and 4
DEPARTMENT: Justice of the Peace Pct 1 and 4
DATE: January 3, 2018

CONFERENCE: Texas Justice Court Training Center- 10 hour seminar:
Civil Procedure

LOCATION: Tyler, Texas

DATE: March 7-8, 2018

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirement for the year? **no**

If not, how much of your requirements will be met by this conference? 10 hours

How much of your requirements have been met already, not counting this conference? 0

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? **Yes**

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Civil Procedure: From Filing through Post Judgment Enforcement, training provided by the Texas Justice Court Training Center